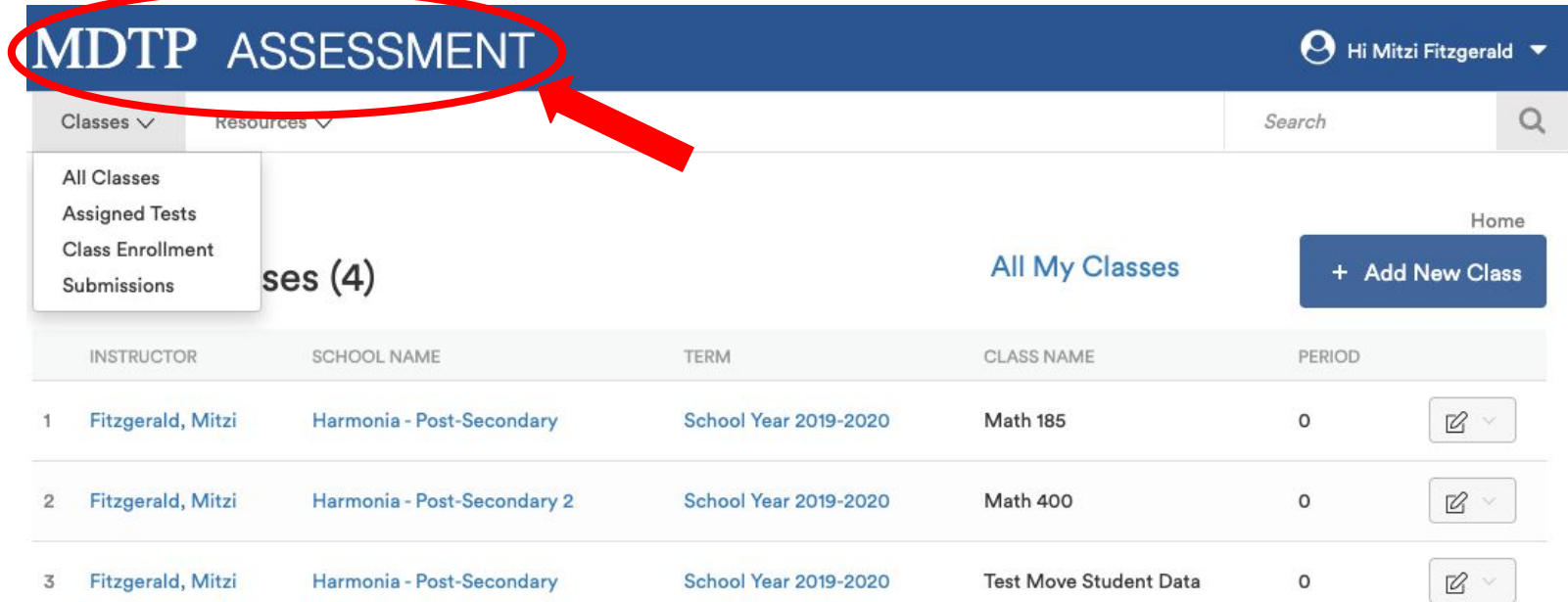


Downloading and Exporting Reports




Note: Instructions given in this document assumes at least one class has taken an exam.

Downloading a PDF of the test results:

1) Click on “MDTP ASSESSMENT” in the top left of the screen to go to the dashboard.



The screenshot shows the MDTP Assessment dashboard. The top navigation bar is dark blue with the text "MDTP ASSESSMENT" in white, which is circled in red with a red arrow pointing to it. To the right of the navigation bar is a user profile "Hi Mitzi Fitzgerald" with a dropdown arrow. Below the navigation bar, there are two dropdown menus: "Classes" and "Resources". To the right of these is a search bar with the text "Search" and a magnifying glass icon. Below the search bar, there is a "Classes (4)" summary with a link to "All My Classes" and a blue button with a plus sign and the text "+ Add New Class". Below this is a table with the following columns: INSTRUCTOR, SCHOOL NAME, TERM, CLASS NAME, and PERIOD. The table contains three rows of data:

	INSTRUCTOR	SCHOOL NAME	TERM	CLASS NAME	PERIOD	
1	Fitzgerald, Mitzi	Harmonia - Post-Secondary	School Year 2019-2020	Math 185	0	
2	Fitzgerald, Mitzi	Harmonia - Post-Secondary 2	School Year 2019-2020	Math 400	0	
3	Fitzgerald, Mitzi	Harmonia - Post-Secondary	School Year 2019-2020	Test Move Student Data	0	

2) Click on the action button next to the class and select “View”.

MDTP ASSESSMENT Hi Jokull Sorensen

Classes ▾ Resources ▾

Home
[+ Add New Class](#)

Current Classes (5)

[All My Classes](#)

	INSTRUCTOR	SCHOOL NAME	TERM	CLASS NAME	PERIOD	
1	Sorensen, Jokull	Harmonia - Post-Secondary	School Year 2019-2020	Math 185	0	
2	Sorensen, Jokull	Harmonia - Post-Secondary	School Year 2019-2020	Math 150	0	
3	Sorensen, Jokull	Harmonia - Post-Secondary 2	School Year 2019-2020	Math 400	0	
4	Sorensen, Jokull	Harmonia - Post-Secondary	School Year 2019-2020	Test Move Student Data	0	
5	Sorensen, Jokull	Harmonia - Post-Secondary	School Year 2019-2020	calculus	0	

Current Assigned Tests (19)

[All My](#)

- View
- Edit
- Delete

This is your class. You are able to view your class details, assigned tests, and enrolled students.

calculus

Instructor: Sorensen, Jokull

School Name: Harmonia - Post-Secondary

Term: School Year 2019-2020

Period: 0

[Edit Class - Delete](#)

Assigned Tests (1)

[+ Add New Assignment](#)

	SCHOOL NAME	FACULTY	TEST TITLE	START DATE	TIME LIMIT (HH:MM:SS)	CODE	ACTIVE	CODE EXPIRES	
1	Harmonia - Post-Secondary	Sorensen, Jokull	Calculus Readiness Test (CR60A17)	04/21/2020	00:00:00	99FU	Yes	Apr 24, 2020, 11:59:00 PM	✎ ▼

Enrolled Students (3)

[Print preview](#)

	FIRST NAME	LAST NAME	STUDENT ID	ACTIVE	
1	Adli	James	158235	Yes	✎ ▼

3) Click on the action button next to the class and select “**Report**”.


calculus

Instructor: Sorensen, Jokull
School Name: Harmonia - Post-Secondary
Term: School Year 2019-2020
Period: 0

[Edit Class](#) - [Delete](#)




Assigned Tests (1)

[+ Add New Assignment](#)

	SCHOOL NAME	FACULTY	TEST TITLE	START DATE	TIME LIMIT (HH-MM-SS)	CODE	ACTIVE	CODE EXPIRES		
<input type="checkbox"/>	1	Harmonia - Post-Secondary	Sorensen, Jokull	Calculus Readiness Test (CR60A17)	04/21/2020	00:00:00	99FU	Yes	Apr 24, 2020, 11:59:00 PM	

Enrolled Students (3)

	FIRST NAME	LAST NAME	STUDENT ID	ACTIVE
1	Adli	James	158235	Yes

-  View
- Report**
-  Edit
- Print Instructions
- Preview Exam
-  Delete

4) The report options are: “Summary”, “Topic Summary”, “Item Analysis”, “Answer Timings”, and “Individual Results”.

[Summary](#) [Topic Summary](#) [Item Analysis](#) [Answer Timings](#) [Individual Results](#)



Calculus Readiness Test (CR60A17) Student Results

[Export as pdf](#)

Class Name:	calculus (0)
Date:	04/21/2020
Number of students:	2
Number of items:	60
Average Score:	13.5 (22.5%)

Class Average Topic Scores

For each topic, the height of its bar displays the average percent correct, the average number of correct responses is printed in its column. You may also hover over each bar to view the ratio of the number of items correct and the total number of items in each topic, and click each bar to drill into the topic's items.

50%

Students at or above Critical Level

[Export as Excel](#)

TOPIC ▲	ITEM COUNT	CRITICAL LEVEL	NO.OF STUDENTS	STUDENT PERCENT
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5) Within the reports window, click on the red “**Export as pdf**” and green “**Export as Excel**” buttons to download MDTP reports. For examples of MDTP reports, please view the PDF tutorial “**Sample Reports**”.

[Summary](#) [Topic Summary](#) [Item Analysis](#) [Answer Timings](#) [Individual Results](#)

Calculus Readiness Test (CR60A17) Student Results

[Export as pdf](#)

Class Name: calculus (0)

Date: 04/21/2020

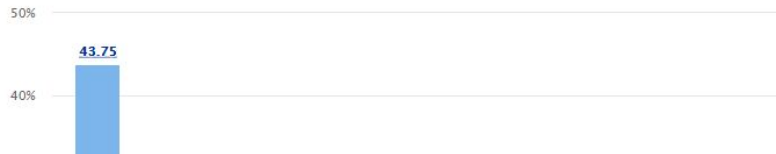
Number of students: 2

Number of items: 60

Average Score: 13.5 (22.5%)

Class Average Topic Scores

For each topic, the height of its bar displays the average percent correct, the average number of correct responses is printed in its column. You may also hover over each bar to view the ratio of the number of items correct and the total number of items in each topic, and click each bar to drill into the topic's items.



Students at or above Critical Level

[Export as Excel](#)

TOPIC ▲	ITEM COUNT	CRITICAL LEVEL	NO.OF STUDENTS	PERCENT
EXPR: Exponents & Radicals	8	6	0	0%
FNGR: Functions & their Graphs	8	6	0	0%